

## Information on data protection for customers, interested parties and sales partners of IBU-tec advanced materials AG according to Art. 13 GDPR

### 1. Name and contact details of the person responsible

Responsible for the data collection is ...

**IBU-tec advanced materials AG**

Hainweg 9-11

D-99425 Weimar

E-mail: datenschutz@ibu-tec.de

### 2. Contact details of the data protection officer

**DataCo GmbH**

Dachauer Str. 65

80335 Munich

E-mail: datenschutz@dataguard.de

### 3. Purposes and legal bases of processing

#### Purposes of processing:

Your personal data will be collected for:

1. Communication or answering inquiries of our interested parties, customers and sales partners about products, services and projects
2. Planning, execution and administration of the (contractual) business relationship between us and our customers, sales partners, e.B. for the preparation of offers, order processing, for accounting purposes, for coordination/execution of deliveries;
3. Conducting customer surveys or similar actions and events
4. Maintaining and protecting the security of our products and services and our websites, preventing and detecting security risks, fraud or other criminal or harm-related activities;
5. Maintaining the protection and security of our premises (issuing of day passes upon access to premises, access control)
6. Compliance with legal requirements (e.g. tax and commercial retention obligations in order to prevent white-collar crime or money laundering)
7. Settlement of legal disputes, enforcement of existing contracts and for the establishment, exercise and defense of legal claims

#### Legal bases of processing:

Your data will be processed on the basis of Art. 6 para. 1 sentence 1 lit. f) GDPR (processing on the basis of legitimate interest).

The rights of the persons concerned are not affected here. This is not particularly sensitive data (only the contact data such as e.B address and the e-mail address should be used). In addition, the interested parties as well as the customers are clearly informed of their right to object. Processing on the basis of legitimate interests is permitted here.

The interest of the data subject to refrain from processing the data takes a back seat to this.

Another legal basis is the express consent of our contact persons in accordance with Article 6 (1) (a) of the GDPR.

### 4. Categories of processing of personal data

#### Categories of processing:

- Contact information (title, surname, first name, official telephone/fax numbers and e-mail address)
- Other information required to process our contractual relationship or a project with our customers or sales partners (e.g. order data, payment data, etc.)

We collect the personal data directly from our interested parties, customers and sales partners as part of the execution of our contractual relationship.

In addition, we process personal data that we have legitimately obtained from publicly accessible sources (e.g. professional networks).

## 5. Recipients or categories of recipients of personal data

### Your personal data will be disclosed to:

- internal recipients, insofar as necessary for the fulfilment of the above-mentioned purposes
- to our subsidiary in order to carry out tasks decided on centrally for joint processing in accordance with § 26 (1) sentence 2 GDPR or if this is necessary to fulfil the above-mentioned purposes
- Processor
- if necessary, to third parties (courts, supervisory authorities, law firms)

## 6. Transfer of personal data to a third country

A transfer of personal data to a third country or international organization is not planned.

## 7. Duration of storage of personal data

We do not intend to process and store personal data for longer than we need it for the respective purposes. If the data are no longer required for the fulfilment of contractual or legal obligations, they will be deleted regularly, unless their - temporary - storage is still necessary, in particular for the fulfilment of statutory retention periods of up to ten years (including from the Commercial Code, the Tax Code and the Money Laundering Act) or to receive evidence for legal disputes within the framework of the statutory limitation periods of up to 30 years, whereby the regular limitation period is 3 years.

## 8. Rights of data subjects

### Under the General Data Protection Regulation, you have the following rights:

- If your personal data is processed, you have the right to obtain information from the controller about the data stored about you (Art. 15 GDPR).
- If incorrect personal data is processed, you have the right to rectification (Art. 16 GDPR).
- If the legal requirements are met, you can request the deletion or restriction of processing and object to the processing (Art. 17, 18 and 21 GDPR).
- If you have consented to data processing or if there is a contract for data processing and the data processing is carried out using automated procedures, you may have a right to data portability (Art. 20 GDPR).
- Furthermore, there is a right of appeal to a supervisory authority (Art. 77 GDPR).

## 9. Automated decision-making including profiling

Decision-making is not automated.